

## WSU Vancouver Research Mini-Grant Guidelines and Application Spring 2017

**Application deadline: Monday, March 31, 2017, 5:00 p.m.**

Completed applications should be submitted to the  
Office of Research and Graduate Education at  
[van.academic.affairs@vancouver.wsu.edu](mailto:van.academic.affairs@vancouver.wsu.edu)

For questions, contact Dr. Christine Portfors at (360) 546-9254 or [portfors@wsu.edu](mailto:portfors@wsu.edu)

### Guidelines

#### **A. Purpose**

The purpose of the Washington State University Vancouver (WSUV) Research Mini-Grant is to stimulate faculty research productivity by providing “seed” funds for projects that will lead to requests for external funding or exceptional scholarly activity.

#### **B. Eligibility**

- Proposals from faculty holding tenure track or multi-year research appointments at WSU Vancouver are eligible. Junior faculty, faculty without extramural funding, and faculty who have not previously received a WSUV Research Mini-Grant will be given special consideration.
- Individual or collaborative proposals will be considered.
- Start date for mini-grants is May 16, 2017.
- All funds should be expended within one year – by May 15, 2018.
- Applicants who will not be employed by the University during the academic year following the summer for which the grant application is made are not eligible.

#### **C. Selection Procedures**

Proposals will be reviewed by a committee and evaluated based of the following criteria (in order of priority):

- Intellectual merit of the research. Will the research lead to significant new discoveries, advances, or understanding in the field?
- Likelihood of future development of the proposed line of research including, but not limited to, future external support.
- Research competence. Is the proposed project consistent with the investigator’s capabilities? Can the project be completed in the time specified?
- Rank and funding history. Junior faculty, faculty without a history of extramural funding, and faculty who have not previously received internal funding will be given preference, although all faculty are eligible.
- Explanation of how funds will be used to meet the aims of the proposal.
- Explicit plan to apply for funding from external sources, agencies, etc., following completion of the research mini-grant project.

#### **D. Funding**

- Maximum funding of \$5,000 per individual project or \$10,000 for collaborative proposals that involve at least 2 faculty members at WSUV with preference given if these faculty are from different departments and/or colleges. Funding requests for less than the \$5,000 maximum are encouraged in order to support the most number of promising project proposals each year.
- Funds must be expended by May 15, 2018.
- Funds may be used for all legitimate purposes such as supplies, equipment, travel, training, salary support (faculty, graduate students, or time slip), consultation fees, etc. All requested support must be justified in terms of the proposed research project.

#### **E. Final Report**

Funded investigators will be required to submit a final report (no more than three pages) by September 30, 2018. The final report should respond to the following:

- a. What new discoveries, advances, or understandings were achieved?
- b. What external funding and/or collaborative partnerships were established and/or enhanced?
- c. How has your capacity as a researcher been enhanced?
- d. What are your future directions?