



WASHINGTON STATE
UNIVERSITY
VANCOUVER

CATERING ORDER FORM

Send to:

Bill Bontems
cbontems@wsu.edu • 360-546-9548
Dengerink Administration Building, Room 143D

Please submit order form at least 10 business days in advance.

Day and date of event:

Beginning and ending time:

Event name:

Room scheduled in:

Number of
people attending:

Menu selections:

*Please notify the scheduler
of your table setup needs.*

*360-546-9588
scheduler@vancouver.wsu.edu*

Paper products included in price.

Special requests:

China? Linen?

Other?

Person in charge of event:

Phone and email:

Email and/or physical address for billing purposes:

Budget number:

Department approval—signature and date

June 2015